



Best Practices initiated by

HIGH COURT OF KARNATAKA



Dharwad Bench



Gulbarga Bench

A red arrow pointing to the right, located on the left side of the slide.

Best Practices & Procedures
adopted by

3

High Court of Karnataka
in State Judiciary



Best practices followed in the Karnataka State Judiciary

- Information and Communication Technology (ICT) enabled Court Halls-HLMS and JIS
- HC2LC- Exchange of information Between High Court & Lower Courts (Daily Orders, Appeal Info, Disposal Info, LCR Request)
- SMS and KIOSK based information flow for case status, certified copy application and Scrutiny objections
- Video Conference Facility to District Courts to Central Jail, District Jail and Women Jail
- E-Filing of NI Act Cases
- Online filing of - Motor Accident Claim Tribunal Cases
- Police IT and CIS integration
- Android Mobile application for case information
- High Court of Karnataka Document Management System (HCKDMS)
- KOHA – Library Management System
- Online Recruitment
- Ongoing Training of Judicial Officers in Academy with learning HELP DESK
- Guidelines for quick disposal of old and very old cases pending before the District Courts
- Monthly Review Meeting of PDJ's



ICT Enabled Court Halls— High Court Litigant Management Information System (HLMS)

HLMS is an Case Management System application with following features

- **Management of case details :**
- Enables all the branches in the High Court to maintain electronic data of the case details from filing of the case to the disposal, which includes of all activities such as court fee collection, scrutiny, case/caveat/IA registration, caveat matching, notice preparation, daily orders entry, preparation of judgments, preparation of daily cause list
- **Preparation and dissemination of cause list**
The daily cause list is generated by the Case Information System and web hosted. There are about 6000 hits/ day. It enables easy and quicker access to information by the Judges and advocates.
- **Cause list and case status through SMS**
The advocates can register their mobile number and subscribe to cause list and case status service through SMS.

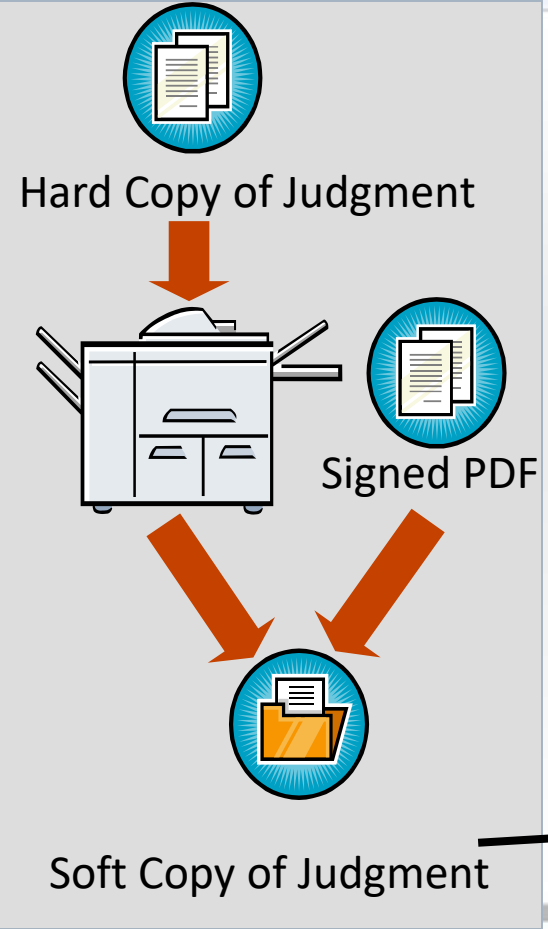


Computerization In High Court of Karnataka

Branches computerized:

- 1 Filing Counter
- 2 Scrutiny Section
- 3 Cash Counter
- 4 Cause list Section
- 5 Court Halls
- 6 Judge's Chamber
- 7 C.C. Application Counter
- 8 C.C. Delivery Counter
- 9 Enquiry Counter
- 10 Pending Branch
- 11 Decree Section
- 12 Library-KOHA
- 13 Judicial Deposit
- 14 Accounts – I
- 15 Accounts – II (Furniture Maintenance)
- 16 Printing Section

ICT Enabled Court Halls— Judgment Information System (JIS)



HLMS
Database & Application Server



<http://judgmenthck.kar.nic.in/judgments>



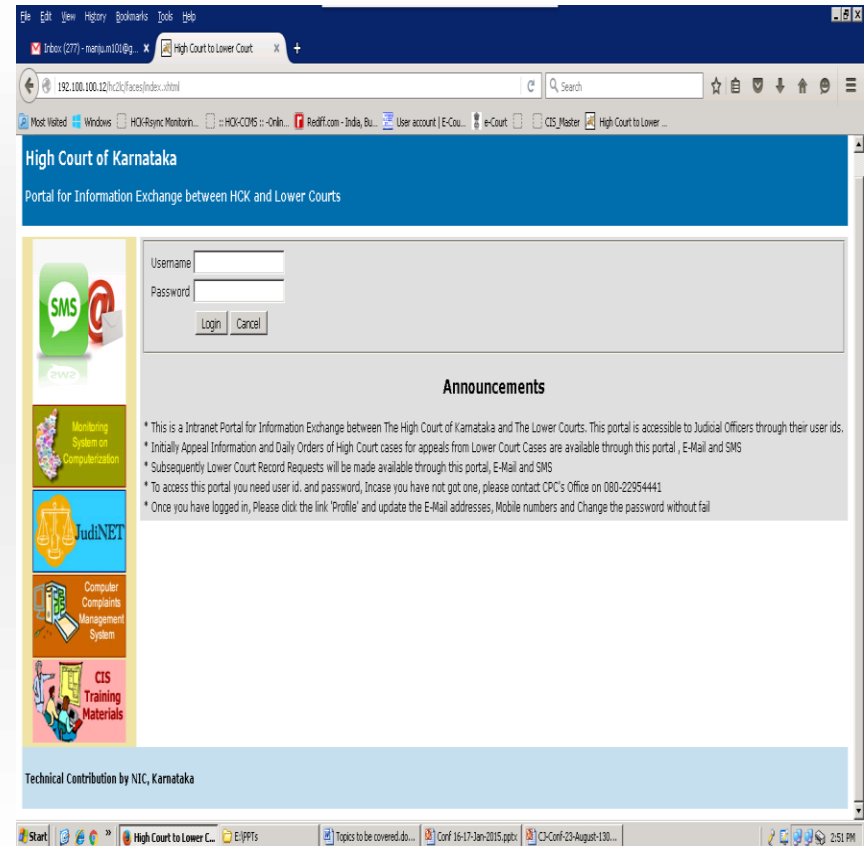
Digital Repository of Judgments
(as on 29/12/2015,
No. of Judgments:10,71,178)

Judgment Repository (Scanned+Digitally Signed)

High Court 2 Lower Courts

HC2LC –

- An Application for Exchange of information between High Court and Lower Courts
- Portal for Information Exchange between High Court and Lower Courts
- Dissemination of case details, daily orders, disposal details of the appeals filed at High Court to the respective trial court through SMS, e-Mail and Web site.



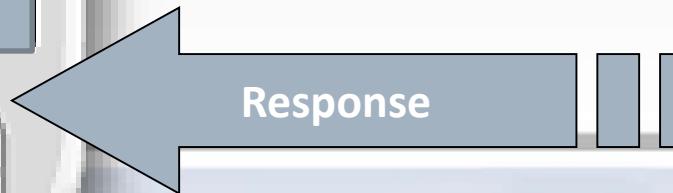
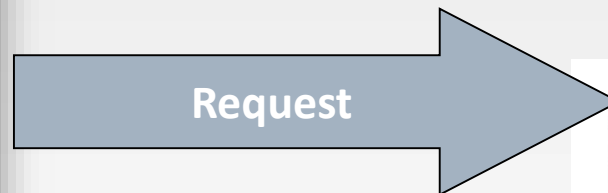
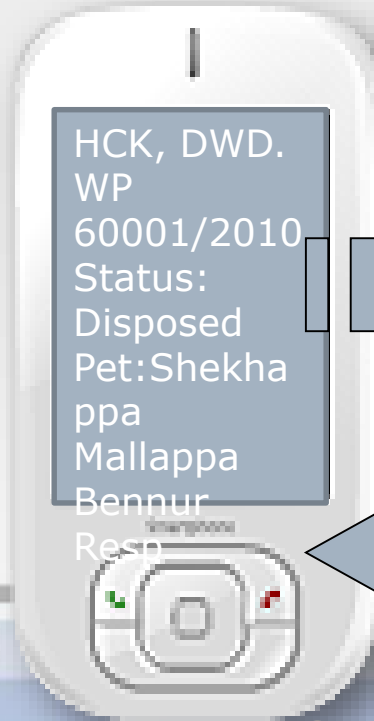
SMS Facility

Status of the Case, Certified Copy and Ongoing Case Number can be obtained through SMS by sending message to **9243355223**.

Ex: **KARHCCS WP 60001 2010 D** (Case Status)

KARHCCC WP 60001 2010 D (Cert. Copy Status)

KARHCDB B 2 (Ongoing Case Number at respective Court Hall)



SMS Service to Advocates/Litigants

SMS Gateway is open for 177 Court Complexes.

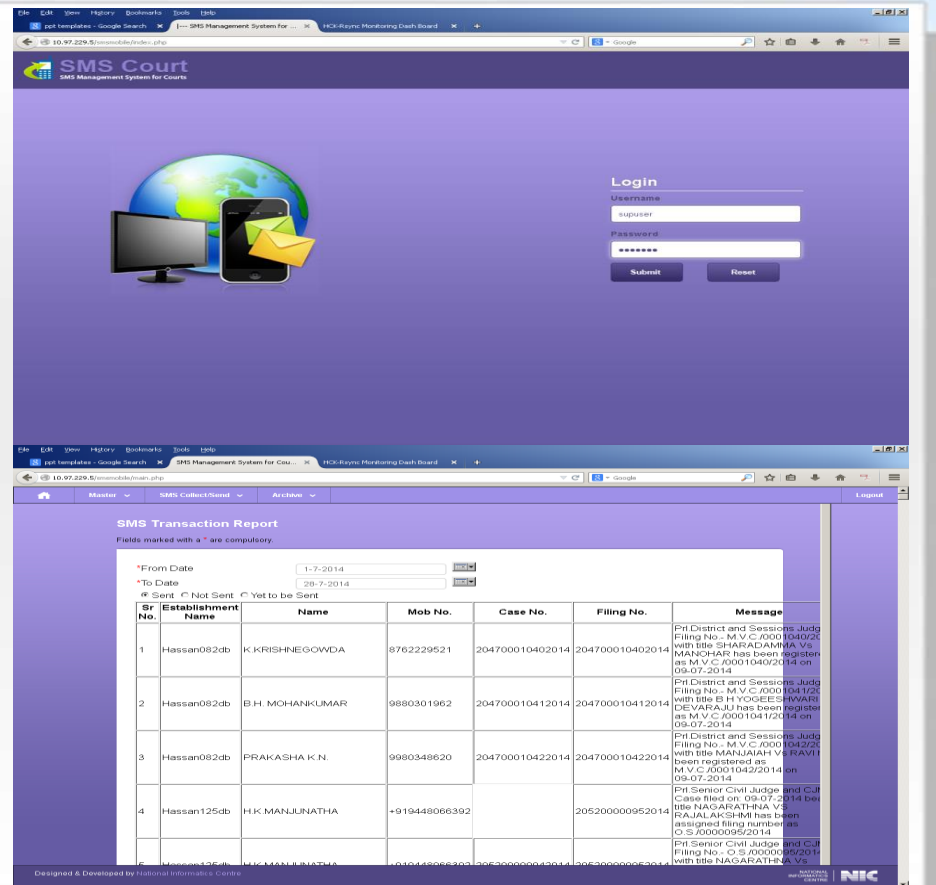
All 177 Court Complexes are successfully utilizing this service.

Remaining 22 - Building/Hardware Issues holding on.

SMS Alerts are sent to mobile numbers of Advocates and Litigants at following stages:

When a case is:-

- Filed
- Registered
- Listed before Court
- Disposed



The screenshot displays the 'SMS Court' management system interface. The top section features a login form with fields for 'Username' (supuser) and 'Password' (*****), along with 'Submit' and 'Reset' buttons. Below the login form is a navigation menu with options like 'Master', 'SMS Collect/Sent', and 'Archive'. The main content area shows an 'SMS Transaction Report' with a table of case details. The table includes columns for Sr No., Establishment Name, Name, Mob No., Case No., Filing No., and Message. The report is filtered for the period from 1-7-2014 to 28-7-2014.

Sr No.	Establishment Name	Name	Mob No.	Case No.	Filing No.	Message
1	Hassan082db	KKRSHNEGOWDA	8762229521	204700010402014	204700010402014	Pri District and Sessions Judd Filing No.- M.V.C./00010402014 with the SHARADAMMA Vs. MANOHAR has been registered as M.V.C./00010402014 on 09-07-2014
2	Hassan082db	B.H. MOHANKUMAR	9880301962	204700010412014	204700010412014	Pri District and Sessions Judd Filing No.- M.V.C./00010412014 with the B.H.YOGEE SHWARI DEVARAJU has been registered as M.V.C./00010412014 on 09-07-2014
3	Hassan082db	PRAKASHA K.N.	9980348620	204700010422014	204700010422014	Pri District and Sessions Judd Filing No.- M.V.C./00010422014 with the MANJAIH V. RAVI has been registered as M.V.C./00010422014 on 09-07-2014
4	Hassan125db	H.K.MANJUNATHA	+919448066392		205200000952014	Pri Senior Civil Judge and C.J Case filed on 09-07-2014 with the NAGARATHA Vs. RAJALAKSHMI has been assigned filing number as O.S./0000095/2014

VC Facility to District Courts to Central Jail, District Jail and Women Jail

- **Video Conference Facility-** In 35 Court Complexes in Karnataka that links the Court Complexes with Jails.



- The under trial prisoners are produced before the Court for the purpose of remand are now being digitally produced through **Audio-Video** linkage.

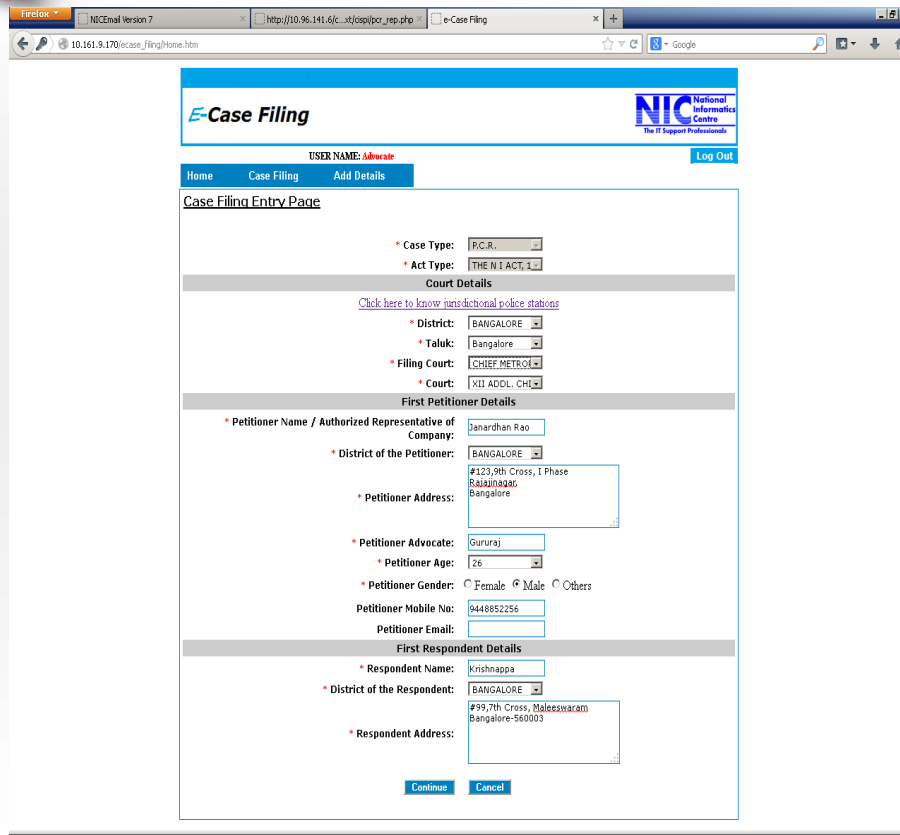
VC Facility to District Courts to Central Jail, District Jail and Women Jail

- Multi-Point High Definition Video Conference Facility Connecting Jails to Courts



- E-Governance is providing VC facility to 293 Courts.

E-Filing of NI Act Cases



Firefox
NICEmail Version 7
http://10.96.141.6/c..._st.jsp/pcr_rep.php - e-Case Filing
10.161.9.170/e-case_filing/Home.htm

E-Case Filing **NIC** National Informatics Centre
The IT Support Professionals

USER NAME: Advocate Log Out

Home Case Filing Add Details

Case Filing Entry Page

* Case Type: P.C.R.
* Act Type: THE NI ACT, 1

[Click here to know jurisdictional police stations](#)

* District: BANGALORE
* Taluk: Bangalore
* Filing Court: CHIEF METRO
* Court: XII ADDL. CHJ

First Petitioner Details

* Petitioner Name / Authorized Representative of Company: Danardhan Rao
* District of the Petitioner: BANGALORE
* Petitioner Address: #123, 9th Cross, 1 Phase Rajajinagar, Bangalore
* Petitioner Advocate: Gururaj
* Petitioner Age: 26
* Petitioner Gender: Female Male Others
Petitioner Mobile No: 9448852256
Petitioner Email:

First Respondent Details

* Respondent Name: Krishnappa
* District of the Respondent: BANGALORE
* Respondent Address: #99, 7th Cross, Maleswaram Bangalore-560003

Continue Cancel

- NIC, Bengaluru has developed an application for online filing of NI Act Cases.
- On pilot basis it is implemented and tested at the Courts of Chief Metropolitan Magistrate (CMM), Bengaluru.

Online filing of - Motor Accident Claim Tribunal Cases

Online filing of - Motor Accident Claim Tribunal Cases

- Advocates can file MACT cases online.
- Automatic generation of MACT claim petition.
- Can be integrated with CIS in order to avoid data entry of MACT cases

Best Viewed in 1024x768 in Firefox 16+, Chrome and Microsoft Office 2003 and above.
Only Alphabets, numbers, spaces and special chars ' , @ - / # ; : are allowed
Please do not refresh the page
Numbers representing the amounts are treated as Indian Rupees, Hence, Convert all the amounts in Indian rupees and Enter in the respective fields
* Required fields


BEFORE THE MOTOR ACCIDENT CLAIMS TRIBUNAL

AT: *
*

Petitioner	Respondent	Preamble	Facts	Compensation	Prayer	Declaration	Advocate Details	Documents Filed
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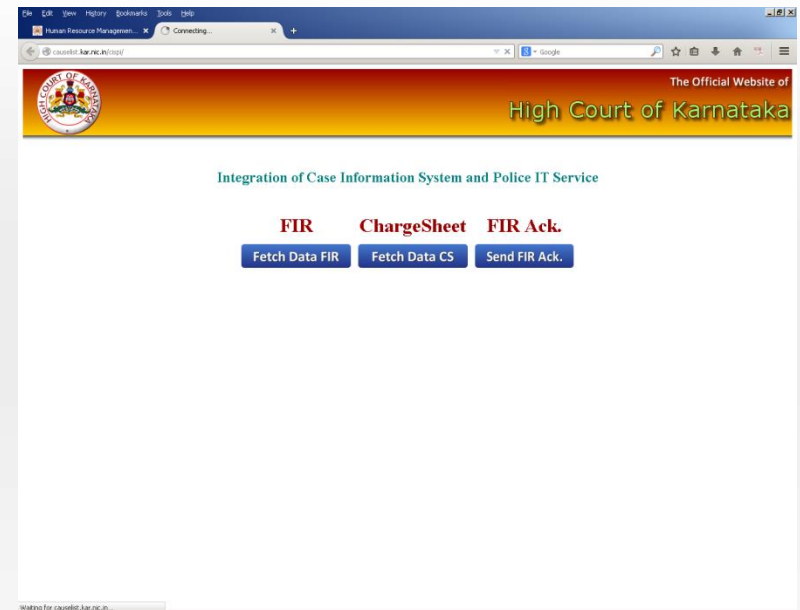
[Click here to add Another Petitioner](#)

Name*	Age	Occupation	Email-Id	Mobile No.	Address*
<input type="text" value="tddf"/>	<input type="text" value="45"/>	<input type="text" value="test"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="test add"/>

SECURITY CODE:  d2f56e

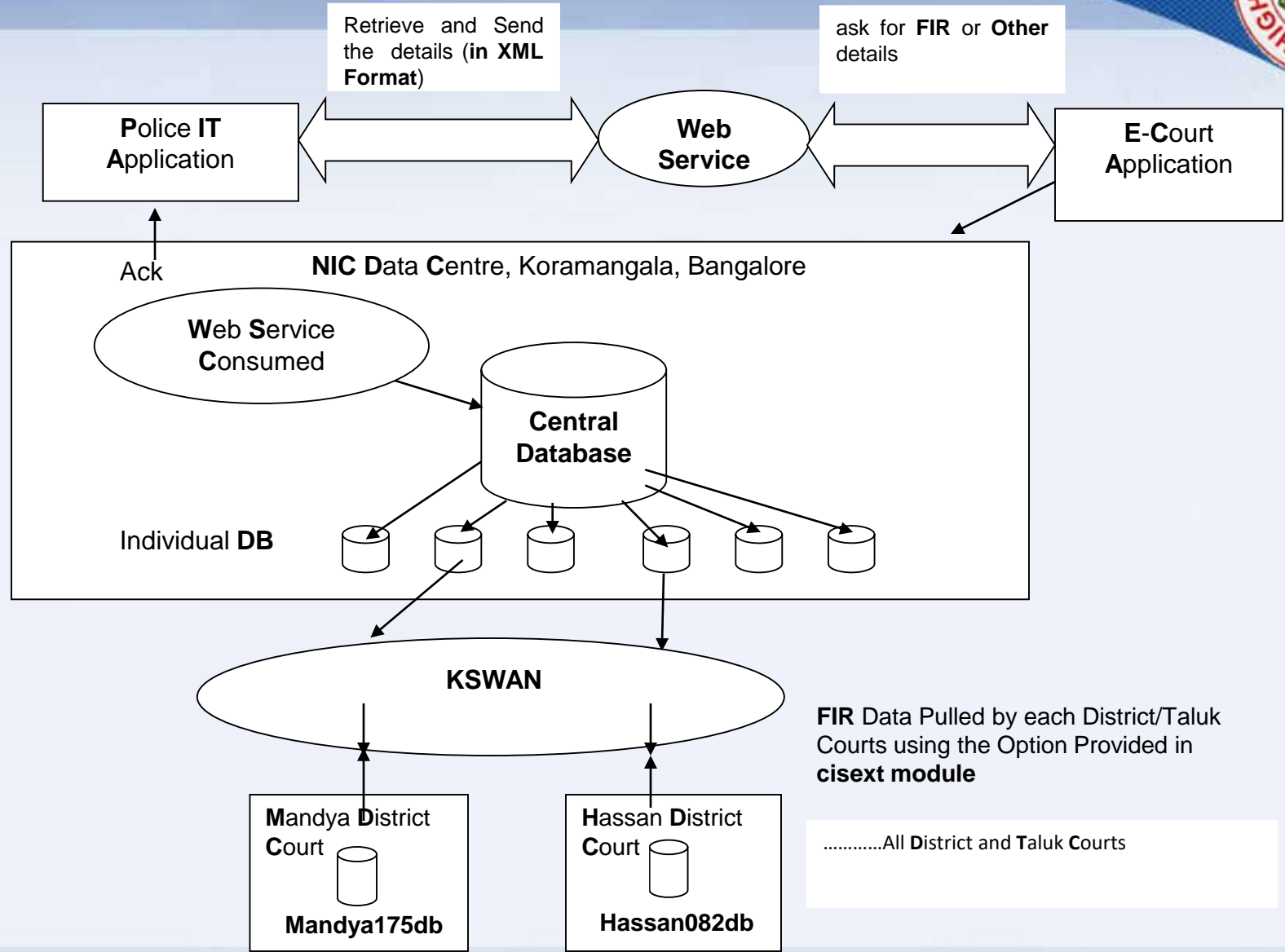
Police IT Integration With CIS

The Karnataka Judiciary has undertaken the integration of **CIS Software** with the **Data of Police IT Software** which is intended for fetching of **FIR** and **Charge Sheet** related data directly from the **Police IT Database** to the **Court Database** and thereby reducing the workload of Court Staff in Data entry in respect of Criminal Case Filing.





Police IT Integration With CIS Contd...

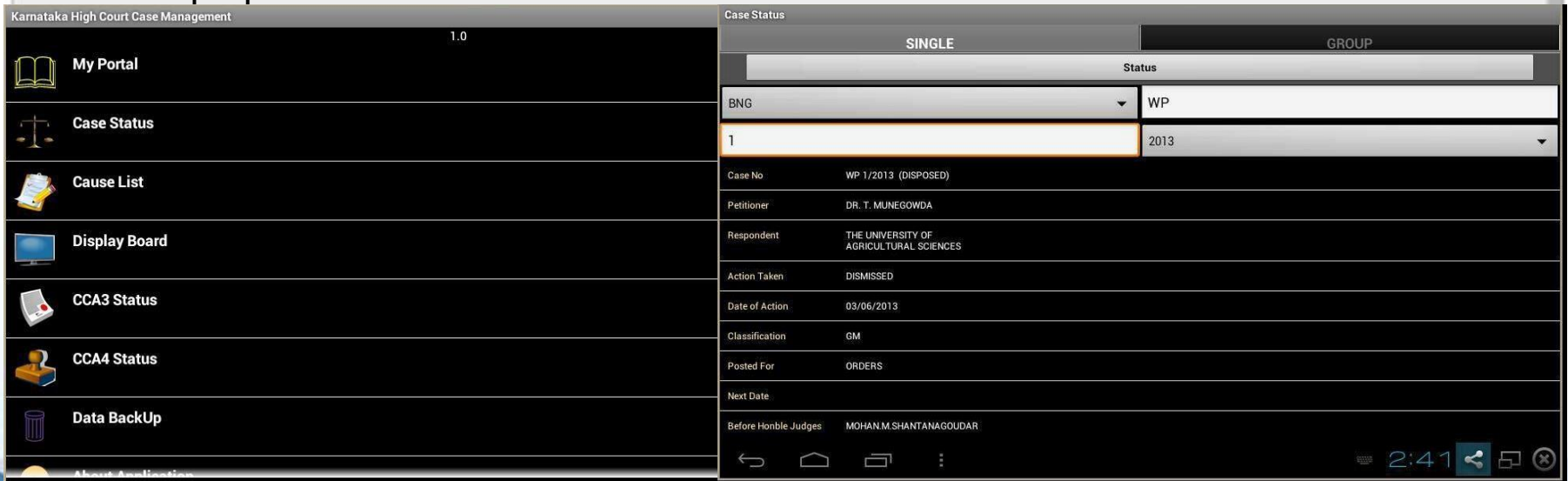


FIR Data Pulled by each District/Taluk Courts using the Option Provided in cisext module

.....All District and Taluk Courts

Android based Mobile App for Case Information

- Helps to manage the portfolio of Cases and Certified Copy Application.
- Bulk Checking of the Case Status, Certified Copy Status, Cause List for the cases added in the portfolio.
- Display Board Status and to view judgment by case number.
- The user can backup data added in the application and restore the same using the back up option.



High Court of Karnataka Document Management System (HCKDMS)

- 1 Intranet application within High Court for judgment preparation, maintenance of drafts, conversion of final documents to PDF and signing with **Digital Signature Certificates (DSC)** and Storage.
- 2 Workflow of documents from Judgment writer to Copying Branch to Printer.
- 3 Repository of digitally signed judgments are used to issue Certified copies.
- 4 Integrated approach through Open Office and hybrid approach through MS Word & Web based interface to manage the documents.



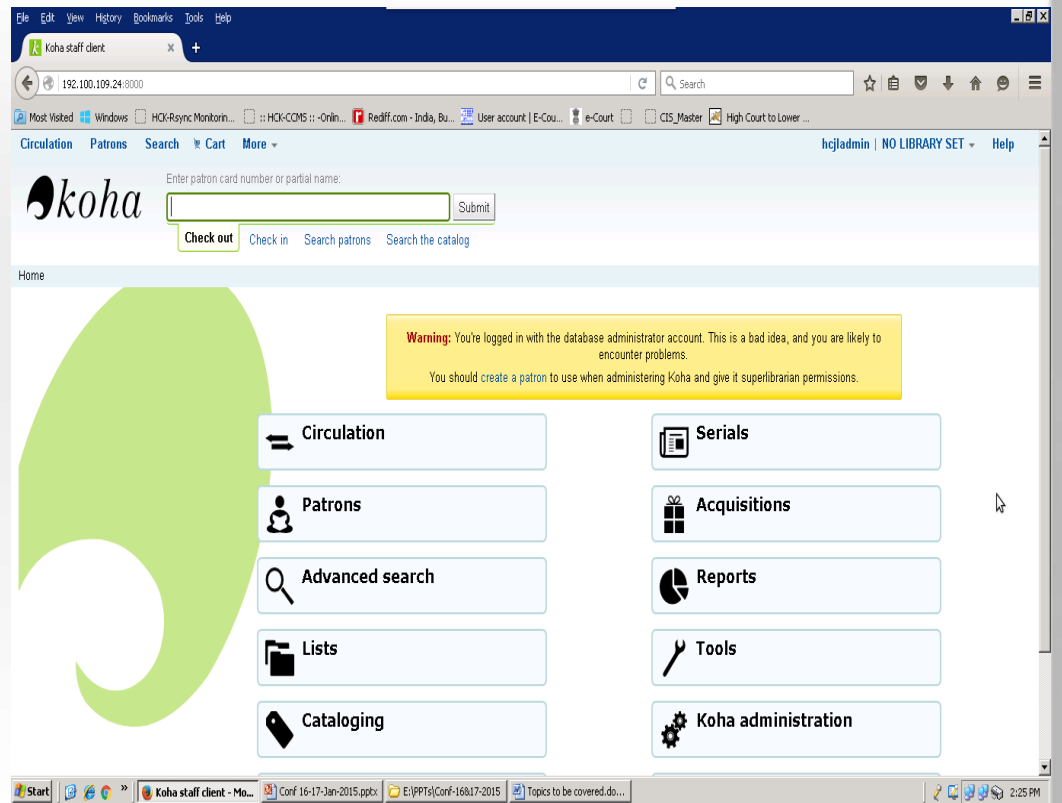
The screenshot displays the 'Signed PDF Upload' interface of the High Court of Karnataka Document Management System (HCKDMS). The page features a header with the court's name and logo, and a navigation bar. The main content area contains a form for uploading signed PDFs, with the following fields:

Select Case Type	WP
Enter Case No.	3022
Enter Case Year	2014
Sign Documents for this Case Number	Select Withdraw
Select Document Type	Judgement
Date of Judgement	26/07/2014 (DDMM/YYYY)
Select Signed File	Browse No file selected Upload

A 'Home' link is visible below the form.

KOHA – Library Management System

- An Open Source Software for Library Management customized for High Court of Karnataka
- Patron Module, Administration Module, Cataloging, and OPAC (Online Public Access Catalog) is implemented @ Bangalore.
- Implemented Cataloging module @ Kalaburagi





On-Line Recruitment Application System

- Paper less Online Recruitment Application is developed and implemented for recruitment of Judicial Officers, Staff for High Court and District Judiciary.
- Mass data management, Sorting, scrutiny, filtering, short listing of application is made ease,
- Process lead time is reduced, enhanced transparency and data accuracy, Man Power usage is reduced.
- Application tracking system enables SMS and email alerts to the applicants on short listing of candidates, interview call letter and viva-voce along with web hosting of data on high court website.
- Generation of online Nominal roll, interview call letter, viva-voce/test intimations.
- Recruitment application is integrated with Bank for online fee payments results in tracking the applicant fee payments.
- Developed for conducting On-line Examination for recruitment and selection of Judicial Officers, Staff of High Court and District Judiciary

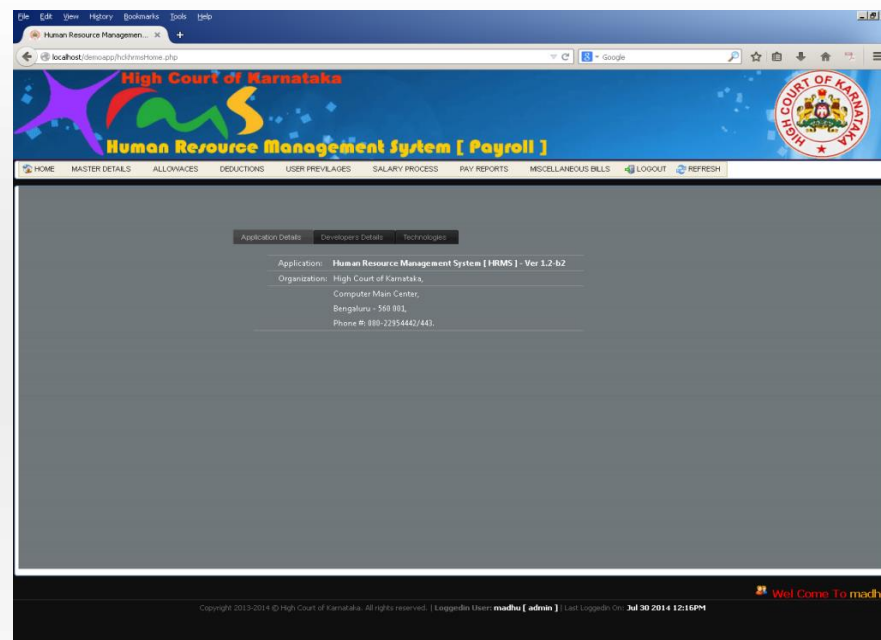
The screenshot shows the 'KARNATAKA JUDICIARY RECRUITMENT MANAGEMENT SYSTEM' interface. At the top, it displays 'Home' and the date '30/07/2014'. The main heading is 'RECRUITMENT TO THE POST' with 'Notification No. HCE 11/2012 Last Date : 31/07/2014'. Below this, there are dropdown menus for 'Select Post' and 'Select Post'. The form is divided into sections: 'Personal Information' (1. Name of the Applicant, 2. Name of Father/Husband, 3. Gender, 4. Date of Birth), 'Birth Details' (Birth Place, State, District, Taluk, Other Specify), '5. Category', '6. Reservation Claimed' (a) Rural Quota (RURAL, Women, 371 J-Hyderabad, Physically Handicapped, Kannada Medium, Displacement, EX-Servicemen) and (b) Others Quota, '7. Marital Status', 'Have you more than one spouse living', '8. Citizen', '9. a) Present Address' (Door No, Landmark, District, State, City, PinCode) and 'b) Permanent Address'.



Human Resource Management System (Payroll) (HCK-HRMS)

High Court of Karnataka - Human Resource Management System (Payroll) (HCK-HRMS)

- Automation of payroll process and generation of salary slip.
- DC/AC Bills Generation.
- Miscellaneous Bills and Medical Reimbursement Bills of Hon'ble Judges and Staff, TA/DA Claim Bills.
- Security feature 2D Barcode type-Quick Response (QR) Code is implemented in Salary slip and Form-16.



■ Training at Karnataka Judiciary

The Karnataka Judicial Academy (KJA) a full fledged training centre operates to imparts continuous training to the judicial officers.

- Induction program for new recruits and ongoing training program existing officers will be given.
- Academy is equipped with audio, video and projector based well furnished training halls and presentation halls.
- Academy provides boarding and lodging facilities to the officers in training
- Academy runs an Online Training Helpdesk, where in judicial officers can send their queries and get the guidance from the experts.
- A training topic on conducting a pre trail session is also part of training to the Judicial Officers.
-



KJA @ Bengaluru



Postal Data Integration to High Court litigation Management System

High Court of Karnataka has implemented the Special speed post delivery System for delivery of Summons & Notices.

- An Application is developed to integrate with postal web service page to fetch the live online data on the status of the delivery of postal covers for Summons, & Notices. This application is facilitated with following features :
 - Speed booking of data availability on HLMS
 - Speed delivery/ returned covered status
 - Softcopy of Acknowledgement for Speed Booking, Delivery status
 - Specially designed envelope with caption “ High Court Summons/Notices.
 - Special Barcode series for easy tracking
 - Seamless data flow and Availability of MIS
 - Signed Acknowledgement-both soft copy and hard copy are provided
 - Fixed Timeline for delivery in Karnataka



■ Initiative on Human Resource Development

The State Court Management System Committee has initiated the steps towards achieving the vision and mission defined for 2015-2016.

- SCMSC has resolved to establish the comprehensive human Resource Development strategy for enhancing the efficiency and productivity of human resources.
- SCMSC has resolved to enhance the employee skill, Knowledge to the job fitment. Defining of job description for each job in the judiciary.
- SCMSC has directed the Court Manager to conduct the Employee skill assessment activity for all the employee and conduct the competency mapping
- SCMSC has directed Court Manager to initiate State wide activity to identify the areas of improvement in each process among all the branches both at High Court and District Courts.
- SCMSC has directed Court Manager of D.K Mangalore District court is selected a pilot project for defining the Job description for each job the District judiciary, Job description should define and specify all the activities which one supposed to be done by the each employee in a particular job.
- Apart from SCMSC decision High Court of Karnataka is conducting induction training program for all new recruits and ongoing training for staffs of all cadres
- Group D employees are given A training on House Keeping and Cooking methods at the IHM (Institute of Hotel Management), Bangalore for 5days
- Continuous computer training program are conducted for staff to enhance the computer literacy.

■ Transport Management System

High Court of Karnataka has taken steps to wards improving the vehicle branch and progress made in this regard are:

- Court Manager has under taken a study on existing process, practices, files, register and records maintained in the vehicle branch and submitted a comprehensive report on steps to be taken for improving the Transport Management System
- System Improvement
 - Display of organization chart and escalation chart
 - List of availability of Vehicle & Drivers display live
 - Standard Distance Chart
 - Compulsory Trip Sheet Maintenance
 - Do's and don't chart for the drivers and Passengers
 - Trip and Vehicle allotment
- Vehicle Maintenance
- An Integrated Software Application development is in progress with following features
 - Complete info on Vehicles and drivers
 - Vehicle tracking, Vehicle Allotment, Driver Allotment
 - Automatic Preventative Maintenance (PM) Tracking
 - Automated trip sheet generator
 - Instant report generation



Steps taken in improving the Justice Delivery System

- Hon'ble High Court of Karnataka has taken series of actions to improve the justice delivery system has issued framed the norms, guidelines and formed the
- committee for ensuring implementation of directions issued. The notable actions in this regards are:
 - Guidelines for quick disposal of old and very old cases pending before the District Courts
 - Set up a team to identify the matters which have become infructuous and that the main suit or appeal itself has been disposed of by the lower court, wherefrom order on Interlocutory Applications
 - Notification is issued posting the Interlocutory Applications / Petitions on hearing through Video conference
 - Notification is issued posting the Review Petitions on hearing through Video conference
 - Notification is issued identify and expedite posting of matter related to senior citizen for hearing

Guidelines for quick disposal of Old and Very old cases pending before the District Courts

Hon'ble High Court of Karnataka has formulated the guidelines and fixed the targets for effective monitoring and implementation of specially for disposal of old and very old cases pending before District

- Prioritization of cases old and very old cases--identify the 200 oldest cases & prioritize them
- List 45 cases ready for hearing and set 3 months time for disposal 45 cases
- Pool in another set of 45 case from the remaining 155 for next batch and make them ready for hearing simultaneously
- Specimen charts are prepared provided for identification old 200 cases
- Selection list of 45 cases should be fast tracked and disposal of such cases should be reported to the High Court,
- Once the 45 cases are listed, bar, Court Staff and other parties need to be sensitized for fast tracking of cases.
- The pool of 200 cases should be replenished at the beginning of next quarter

Thank You!



High Court of Karnataka